**COLLEGE OF ENGINEERING, THALASSERY**

**REQUEST BY STUDENTS BORROWING ORIGINAL CERTIFICATES**

Name: ………………………………………………………………………………………………………………….

Semester & Branch:………………………………….Admn. No.:…………………………………………….

Type of Admission (Regular / Lateral entry / Spot)………………………………………………………..

1. Required original certificate [10th / Plus Two / Diploma / Other (specify)]:………………………….

………………………………………………………………………………………………………………………………

1. Purpose for which certificate seeking:………………………………………………………………………….
2. Date of return of certificate:…………………………………………

Date:……………….. Signature of student: ……………………..

Recommended by:

 Group Tutor: Signature:……………….. HOD Siganture:…………………..

 Name:………………………. Name:……………………….

**OFFICE USE**

Remarks by section:

Sanctioned issue of required certificates:

 Signature of Principal / Administrative officer

Received the following certificates:

|  |  |
| --- | --- |
| SL NO. | NAME OF CERTIFICATES |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Received the certificates:………………………………………..

 Name & Signature of student